

## Policies and Procedures for HYC's Sonars

Beginning April 1<sup>st</sup>, 2015, the Sonars will be available for use by members who have selected to sign up for their use and submitted a sign-up form to the Sailing Director. The boats will be available 8am to sunset every day; however, our Adult and Junior programs take priority. Experienced sailors may become qualified by simply submitting a sailing resume or sailing certificate. Less experienced sailors may be asked to demonstrate their skills. Beginners should start with the Learn to Sail class offered once a month. Reservations will be made with the Sailing Director, by either phone or email. Reservations will be on a first-come, first-serve basis and preferably be done a day before you would like to take the boat out. Before you can reserve a boat, you must fill out the Sonar Charge Form and return it to the Sailing Director and either send a sailing resume/certificate or demonstrate your skills on the water or take a Learn To Sail Course. Each sailor and his/her guest(s) MUST sign a waiver, wear his/her own type III PFD, and the skipper must fill out a float plan and call the Sailing Director when they leave the dock and return to the dock. Navigational limits are the Hampton Roads harbor north of the shipping channel.

These boats require a minimum of two persons to sail. You may bring guests that are nonmembers of HYC at no additional cost, up to two times.

### **Boat Check Out List**

#### 1. Waivers:

- Float Plan must be filled out and submitted to the Sailing Director before sailing.
- All heartbeats on vessels need to have a waiver signed. Place waivers in Sailing Director's mailbox.
- **You take 100% responsibility for all members of your crew.**

#### 2. Radios:

- Always have a radio turned on and on your vessel.
- **You are legally obligated to monitor 16 while your radio is on.**
- Periodically check the weather on your radio while at sea.
- Please take a cell phone with you on the water.

#### 3. Lifejackets:

- Our lifejacket policy is that all parties sailing wear a life jacket and properly button it up while on vessels.

#### 4. Rigging/Boat:

- Rig vessel properly.
- Make sure to use the boat that was reserved with the Sailing Director.
- Call the Sailing Director when leaving the dock.

#### 5. Weather:

- You are responsible to know the weather prior to and during your outing, the Sailing Director will not always be on campus.
- If inclement weather arises, immediately return to the dock with. If the dock is not within reach, find a safe harbor and drop the sails and an anchor. Be aware of the current. Then call the Sailing Director.

- The boats will not be sailed in winds or gust 20+ knots. And you must wait 30 minutes after the last lightning strike and/or thunder before you go out sailing.
6. Upon return:
- De-rig the sail boat properly.
  - Call the Sailing Director to let her know of your safe return.
  - Fill out the boat log on the Float Plan form, place in Sailing Director's mailbox.
    - If incidents arise please make note on the boat log sheet. This is how we track repairs and maintenance of our vessels. **The boat log is a key to our success and your enjoyment!**
7. Emergency
- In case of an emergency, there is an Emergency Action Plan(EAP) in all First Aid boxes to refer to.
  - Make sure to review the EAP before you leave the dock.

If any issues arise while on the water, please call the Sailing Director, Arielle Darrow, at (757)409-0170.